

# LITTLE FLOWER SCHOOL

SEPTEMBER 2011

[www.littleflowerschoolnv.org](http://www.littleflowerschoolnv.org)

## Important dates for September:

**August 29** - Kindergarten Back-to-School Night, at 7:00 p.m., in the classroom

**September 2** - MINIMUM DAY, Dismiss at 12:30 p.m. for Faculty Meeting.

**September 2, 3, 4** - Little Flower Parish Rummage Sale

**September 5** - Tuition payment is due

**September 5** - NO SCHOOL, Labor Day

**September 6** - Back-to-School Night, Grades 1-5, at 6:00 p.m., Bowling Hall (Church)

**September 9** - Parents' Club Wine & Cheese Night, 6:00 p.m., Bowling Hall (Church)

**September 13** - Back-to-School Night, Grades 6-8, at 6:00 p.m., Bowling Hall (Church)

**September 19** - Protecting God's Children Program, St. Teresa of Avila in Carson City, at 5:30 p.m., call 882-2130 to sign up

**September 24** - Protecting God's Children Program, St. Teresa of Avila in Carson City, at 9:00 a.m., call 882-2130 to sign up

**September 26-30** - SAT Testing, Grades 2-8. Students must be present all week

**September 30** - PROGRESS REPORTS

## WELCOME!

The 2011-2012 school year is upon us! I am excited to welcome all of you, to meet you and begin working with your families. Back-to-School nights are scheduled, please consult the calendar events above. Little Flower events and important dates can be accessed at our website at [www.littleflowerschoolnv.org](http://www.littleflowerschoolnv.org) under Upcoming Events.

Little Flower School is excited to welcome two new faculty members, **Vicki Rossolo and Mallory Grunow**. Vicki Rossolo will join us as the fifth grade teacher. She comes to us with a wealth of experience from Elko County, having taught and worked as a professional development coordinator in reading and writing. Mallory Grunow is joining us to serve as a part time middle school science and computer teacher. Mallory attended Catholic high

school in Montana, completed her student teaching at St. Joseph Catholic School and CS Porter Middle School in Montana, and served a year in Reno at One World Children's Learning Center. Both of these women are excellent additions to our faculty and staff.

Parent/Student handbooks will be distributed to all parents in their classrooms on Back-to-School Night. Please read and review the handbook and return a copy of your signed receipt to Terri Congdon in the office no later than September 22, 2011.

I look forward to meeting all of you and celebrating a successful year ahead.

Brianne Thoreson, Principal

## IN THE ENVELOPE:

**NOTE:** Please look over all the information that is in the brown envelope and from your child's teacher. There are many important papers at the beginning of the school year. Take your time to read them carefully and ask questions if items are unclear.

Each month the brown envelope will be sent home, it is to be signed and dated on the front and returned with your child right away -- the same envelope is used each month to send home the newsletters and other items.

## SCHOOL HOURS

*For safety reasons, we have changed the start of the day.*

- 1. School begins at 8:30 a.m. and dismisses at 3:00 p.m.** The school is not responsible for the supervision of students before 8:00 a.m. or after 3:30 p.m. On early dismissal days, supervision continues only until 1:00 p.m. **Due to liability and safety reasons, parents must be responsible to pick up their children promptly each day.** Students not picked up on time will be sent to the After School Program and charged the daily rate of \$10.00.
- 2. No child may remain at school unsupervised for any period of time. (The only exception is children actively participating in the GEEK Club in the Computer Lab. Students must be signed in daily by an adult. There is no GEEK Club on Friday.)**
- 3. Students may enter the building at 8:20 a.m. The bell to mark the beginning of the school day is at 8:30 a.m. Any student not in the classroom by 8:30 a.m. will be marked tardy and will serve detention.**

4. It is imperative that students arrive on time to prevent disruptions. **Any student who arrives after the tardy bell will receive detention.**
5. When in the parking lot, remember to slow down, **5 mph speed limit**, and always be courteous! Please pull into a parking spot to drop off and pick up your children. Please be careful when backing up.

School office hours are **7:30 a.m. to 3:30 p.m.**

### **TUITION PAYMENT DATE!**

The largest part of our finances come from payment of tuition, therefore, we rely on tuition payments to be paid on time **by the 5th of each month. A late fee of \$15.00 will be assessed to your statement each month the payment is received after the 15<sup>th</sup>.** A tuition envelope with statement enclosed is in the brown envelope. **PLEASE USE THIS ENVELOPE WHEN MAKING YOUR TUITION PAYMENT.** Any questions about your monthly statement should be directed to Lana Robinson, bookkeeper. **Tuition payments began August 5<sup>th</sup>, the last payment will be due by May 5, 2012.**

**RETURN CHECK POLICY:** There will be a \$50.00 charge for any check returned from the bank for any reason.

### **AFTER SCHOOL PROGRAM**

The After School Program is now available. If your children will be attending, please come to the school office for information and to fill out a form **before** the child is to attend.

### **MEDICATIONS**

**Please consult the handbook online for complete details regarding medications. Students are not allowed to have medications of any kind in their possession or in their classroom.** Under certain circumstances, asthmatic students can carry inhalers. **Please contact the office.** Also, if your child has any allergies to common first-aid antiseptics used on cuts and abrasions, let us know in writing and make the notation on the Emergency Information sheet which we already have on file.

**Please consider having your child wear a medical alert bracelet for allergies or medical conditions.**

### **PLEASE NOTE:**

**Due to the fact that we have a number of children with allergies, animals of any kind are not allowed inside the school.**

**Also, if you have a child with a food allergy, please keep a clearly marked box of snacks in the classroom that he/she may have in the event of a classroom party.**

### **ABSENCE**

If your child is absent please call the school each day **before 9:00 a.m.** Upon returning to school the child is to **bring a note to the teacher/office** stating the reason for the absence. **A doctor's statement is required for absences of three consecutive days or more.** This is also the case for appointments, i.e., doctor, dental, etc., the physician's office will furnish you with one.

### **PARENT PARTICIPATION PROGRAM**

Each family is required to complete 20 hours of service to the school during the year. Each hour is valued at \$15.00; you may elect to contribute \$300.00 in lieu of the 20 hours. You will be charged \$15.00 for each hour that is not completed by May 31, 2012. **ONLY those items listed on the log sheet or those requested in the newsletter will be accepted towards the hours -- do not make changes or substitutions on the list without approval.**

A log sheet to record your hours will be in the brown envelope each month. It is the responsibility of each family to: 1) record the hours completed; 2) make sure **your name is on the form**; and, 3) return the log form to the school. Please do not depend on the event committee chairman to turn in a list of names and hope yours is on it! **HALF OF THE HOURS ARE TO BE COMPLETED BY JANUARY 31, 2012.**

**POLICY FOR SUBMITTING HOURS:** **The form must be submitted each month within 30 days of the event. Hours turned in that are more than 30 days old will NOT BE COUNTED.**

### **SCHOOL TESTING - Grades 2-8**

SAT 10 Tests will be administered September 26-30. **Students are required to be in school all week -- all day!! There will be no make-up tests given.** Results should be available during Parent/Teacher Conferences in November.

## **PARENT NIGHT**

**Kindergarten - August 29<sup>th</sup>, at 7:00 p.m., in the Kindergarten classroom**

**Grades 1-5 - September 6<sup>th</sup>, at 6:00 p.m. in Bowling Hall (Church)**

**Grades 6-8 - September 13<sup>th</sup>, at 7:00 p.m., in Bowling Hall (Church)**

Parents are encouraged to attend and get acquainted with the teacher, be informed of the curriculum planned for the year, and ask questions!

It is very important you attend so that you'll have a better understanding of the year ahead! If you bring your children, we ask that you please keep them with you so they are supervised.

### **IMPORTANT NOTE**

**Students may have only milk, water, or boxed juice to drink. Soft drinks of any kind will not be allowed since so much is spilled on carpets and leaves stains.**

### **LUNCH MONEY**

***LUNCH MONEY IS DUE NO LATER THAN 8:30 a.m. ON FRIDAY'S FOR LUNCH THE FOLLOWING WEEK ! Money must be sent in with the student(s) and turned in to the classroom teacher, please do not drop it off in the school office!***

(See enclosure regarding lunches.)

**Lunch Program will begin on Tuesday, September 6<sup>th</sup>!**

## ***INSURANCE POLICY***

You can purchase insurance for your child from Myers-Stevens & Co., Inc. If you are interested you may inquire in the school office and pick up a form during the month of September. The cost is minimal and there are different plans available.

### **"Protecting God's Children" Class**

This class is mandatory in order to work with or be around the students or to provide transportation to/from school events. You must also have your fingerprints taken and complete a background investigation form. The classes are held throughout the school year, you may inquire in the school office for dates.

### **Little Ways to Support LFS**

Little Flower School participates in the following programs:

**Target's Take Charge of Education.** If you have a Target credit card there are two ways to designate Little Flower School as the recipient of the program's funds. You can either call Target's Customer Service number at 1-800-659-2396 and speak to a representative, or when you receive your Target bill, you can write a note on the bill. The easiest way to do it is to call the toll free number. When you use the credit card, 1% of your total purchase will be credited to our school.

**Scolari's Friendship Fund.** We receive 1% of the amount of the purchase. To enroll, you fill out a form at any Scolari's and you will receive a Scolari's Club Card. On the form include our school code, which is 1450 (if you forget the code, any checker can assist you). If you are already enrolled, you must renew your enrollment each year, July 1<sup>st</sup>. In order for our school to receive Friendship Fund money, you must have the club card with you. Sak-N-Save does not use a club card. You may turn in receipts to either the Church or school office. Please support this program. Over the years we have received over \$35,000 through this program.

**Raley's** - Cards are available from Diane dePolo at the Scrip SUV in the parking lot.

**SCRIP:** Purchase "gift-type" cards at the Scrip van, or send your order to the office. An example is: you buy \$25.00 worth of Scrip, you get \$25.00 worth of gift cards and the school gets a portion of what you bought. Different companies give different percentages.